

HALTON FIELD HOCKEY CLUB

ANNUAL GENERAL MEETING

Wednesday, August 25 2021

Online Zoom meeting (COVID-19)

DRAFT MINUTES

1.	<p>Call to Order</p> <p>Meeting was called to order at 7:00 pm</p> <p>In attendance –</p> <ul style="list-style-type: none">▪ Sara Restani, President▪ Patricia Lamont, Secretary▪ Jonine MacGregor, Treasurer▪ Marijn Boland, Director at Competitive▪ Michelle Greenway, Director, Youth Programs▪ Jessica Sibley, Director, Junior Programs▪ Nathalie Poupart, Director, Senior Programs▪ Tara Sutherland, Director-at-Large▪ Diane Huneaualt▪ Andrea Wright▪ Carrie Buday▪ Kim Slugoki▪ Drew Gulas▪ Tania Laurie <p>Absent:</p> <p>Attendance by Proxy - Charlie Buday- Carrie Buday Abygayle Currah- Jonine McGregor Vera Greenway- michelle Greenway Claire Laurie - Tania Laurie Jocelyn McLean- Karen Mclean</p> <p>Quorum = 266 members. 5% - 13 members</p>
2.	<p>Minutes of 2020 AGM (posted on website in advance of meeting)</p> <p>Moved by Michelle Greenway seconded by Marijn Boland. that the minutes be approved as written. Motion carried.</p>
3.	<p>Business arising from the minutes – None</p>
4.	
5.	<p>Directors' Reports, including financial statement</p> <p>President (Sara Restani) – see attached.</p> <p>Treasurer (Jonine McGregor). - see attached.</p>

HALTON FIELD HOCKEY CLUB

	<p>Director - Competitive Programs (Marijn Boland) - See attached.</p> <p>Senior Director- See Attached</p> <p>Junior Director - See Attached</p> <p>Youth Director - See Attached</p>
6.	<p>Election of Directors</p> <p>President - (2 Year Term) Sara Restani put name forward Sara has acclaimed the position</p> <p>Secretary (2 year term) - Patricia Lamont put name forward Patricia Acclaimed the position</p> <p>Senior Director - No nominations board remains vacant</p> <p>Youth Director (1Year) - No nomination remains vacant</p> <p>Junior Director (1 year) -No nomination remains vacant</p> <p>Director at Large (2 Positions) - Carrie acclaimed the director at large position 2 years. Second position will remain vacant.</p>
7.	<p>Appointment of Auditor(s)</p> <p>Motion to</p> <p>- .</p>
8.	<p>Other Business</p> <p>- Suggestion for reduced fee for goalies</p> <p>-</p>
9.	<p>Motion to Adjourn</p> <p>Moved by Tara Sutherland Seconded by Jonine McGregor Carried.</p> <p>Meeting adjourned at 7:44 pm</p>

Recorded by:

Patricia Lamont

HALTON FIELD HOCKEY CLUB

Approved: _____

Date: _____

HALTON FIELD HOCKEY CLUB

President:

The 2020-2021 membership year has been yet another challenging one for us as a club and as a community. We looked at the year with cautious optimism, with plans in pencil knowing we would have to adapt and adjust. We relied heavily on our partnerships with the City of Burlington and the Town of Oakville for direction and information. The continued situation with the pandemic led us to being able to run a fall/winter program outside of training for our Thrashers program.

We continued pre-planning for spring/summer, knowing that things could (and eventually would) change quickly. June saw us return to modified house leagues for all groups and to more intensive training and exhibition games for competitive teams. It was a welcome sight, seeing kids and adults, boys and girls, women and men take to the field. As we wrap up those programs over the next week, I want to thank all our members for their on-going support, their enthusiasm for our sport, and their trust in us that we would get them back playing in the safest way possible.

As an aside, I am pleased to report that during the entirety of the pandemic, we had no cases of COVID that were contact-traced back to any of our teams. This was, in large part, due to the diligence of our players, coaches, and families in adhering to the safety protocols we put in place. Thank you for keeping our community safe.

The closures gave us opportunities to focus on updating our policies and procedures, apply for new grant funding, and for our coaches to update their skills through NCCP and FHC education. I would like to thank Jonine for her excellent work on our policies.

I would also like to thank Canadian Tire Jumpstart for awarding us a return-to-sport grant which went to team PPE, extra equipment, and updates to our first aid kits. Thank you to Field Hockey Ontario for running a great coach education contest that saw us win Gryphon shin pads, short corner masks, gloves, balls, and FHO whistles and coaching boards - all of which will be distributed to our house league and Thrashers coaches, and used as athlete prizes and giveaways. Thank you to Coaches Association of Ontario and Field Hockey Canada for adapting coach education and running numerous online courses to keep our coaches' skills up-to-date and improving. We took the Responsible Coaching Movement pledge, committing to providing a safe, inclusive environment for all our members. And a second thank you to FHO for providing a free coach education weekend to up-and-coming coaches, one of which was our own Rebecca Roberts, to participate and complete her Competition Introduction training. We are positioning ourselves to come out of this pandemic better equipped and even more prepared for our next full season.

OUA and OFSAA field hockey return over the next few weeks, please take an opportunity to support these athletes as they get back to playing. It's been a tough couple of years for them and they could benefit greatly from our support.

HALTON FIELD HOCKEY CLUB

In closing, I would like to thank this dedicated group of Directors for their tireless work and commitment to the club and the game. A lot goes on behind the scenes and they have been generous with their time to make it all happen. As I complete my second term as President, I am filled with optimism about the direction we are going, and am looking forward to continue working to make this club the best in Ontario.

Respectfully submitted,

Sara Restani

HALTON FIELD HOCKEY CLUB

Youth Director Report 2021

The 2020/2021 season was shortened to Summer 2021 due to the global pandemic.

We were delighted to be able to offer youth co-ed programming this summer. A survey was sent out to gauge interest and availability for the summer months as the season was postponed until mid July and would run through August. Based on these results, we offered a 4-week U10 season and 8-week U14 season.

U10 consisted of 4 Saturday morning sessions that focused on skills and game development. There were 13 participants of various abilities so we began with the basics and progressed to scrimmage games. We received wonderful feedback and lots of interest for the fall season. With the small group size we were able to offer the players focused feedback and great learning opportunities. Thank you to my co-coaches Julia and Abby! You were both excellent and the kids definitely grew as players thanks to your knowledge and positive attitudes.

U14 consisted of 4 teams, with a total of 32 players. We played on Monday evenings from 630-730 for an 8-week session. Our first two weeks were focused on skill development and introduction to the game for new players. The following six weeks were split as 30 minute practices and 30 minute games. This was to allow for increased instruction and practice time due to the long gap since players have been on the field. Games were half field, with up to 7 a side. It was a great mix of new and returning players, and the formal game using umpires and rules

HALTON FIELD HOCKEY CLUB

was a lot of fun for the coaches and players. The U14 age group is growing quickly and there is a lot of opportunity to expand the program. I am hopeful that, with a sustained fall and winter season, next summer will show continued growth in registration for the u14 age group. A big thank you to our coaches: Kim, Andrea, Kristen, McKenna and Julia. They have been instrumental in the success of the program this year.

Quickly adapting and adjusting as the program dates, format and fields were changing. Thank you also to our youth parents for putting your trust and support in us to offer a safe, fun and engaging season.

According to the Rally Report by Canadian Women in Sport, 1 in 3 girls drop out of sport by age 18, compared to boys who drop out at a rate of 1 in 10. The u14 youth program is a crucial age group for creating a foundation for lifelong sport and active lifestyle. We have a unique opportunity to provide youth with strong female leadership, mentors, and a chance for excellence. Our youth program offers skill development, exercise, team building, and a competitive atmosphere while remaining a recreational format. The youth program is an ideal building block for a step towards high performance sport or alternatively a fun, active lifestyle. I have been dreaming of the day my daughter could play, and although delayed one year, she participated in the u10 program this summer. I can't speak enough about the impact field hockey has had on my life and the joy I receive by sharing it with young athletes.

I unfortunately will need to step down from my board position but I am available to support the club and incoming director with the 2021/2022 season.

Thank you.

Michelle Greenway
Director, Youth Programs

Junior Director Report 2021

Good evening everyone,

The 2020/2021 season was unfortunately shortened to just 8 weeks due to the global pandemic. We had also hoped to offer our annual return to play skills session, but due to the lockdown, we were unable to. We are hoping to be able to offer our return to play series next season. However, we were thrilled to be able to offer junior programming this summer. A survey was sent out to gauge interest and availability for the summer months as the season was postponed until mid July and would run through August. Based on these results, we offered an 8-week season. We also divided our Junior program into two divisions: U16 and U18. Many of our U16 players were new to the sport and so the Club felt it would be beneficial to split the division into two given levels of experience. This allowed for our U16 players to focus on learning the basics of the sports, while the U18 players were able to continue developing their skills. Given the small team sizes, the players were also able to receive more individualized feedback and support from their coaches.

Our U16 and U18 consisted of 8 evening sessions. We played Tuesday evenings from 7pm-9pm. The first 15-20 minutes of the sessions focused on skills and game development while the second half was spent scrimmaging. Scrimmages were played on a half-field with 7 players on the field for each team. Each division had approximately 20 players which allowed each division to have two teams. We were

HALTON FIELD HOCKEY CLUB

excited to see so many new players joining us, as well as ecstatic to see a lot of returning players too. The players also enjoyed having the opportunity to have umpires for their scrimmages as well. Our hope for the next season is to offer a full season with increased registration.

Thank you to our coaches: Melissa, Briana, Maya, Sandra, Kim and Steve! You were all outstanding and handled this uncommon and unpredictable season so well. The kids grew as players thanks to your knowledge, expertise and endless encouragement. You all have been instrumental in the success of the program this year. In fact, we wouldn't have been able to offer this year's programming without you. All of our coaches were so quick to adapt and adjust as our program dates, format and fields continued to change all throughout this season. I would also like to thank our junior players and their family members for putting your trust and support in us to offer a safe, fun and engaging season. Thank you to everyone for being patient with me this year as I navigate this new role as Junior director. I will be stepping down from my position, but I will look back at my time with the Club fondly. I will be available to support the club and incoming director with the 2021/2022 season. I am happy to answer any questions.

Thank you to the board and our members,
Jessica Sibley
Director, Junior Programs

Senior Director Report 2021

Our Board went from planning to execution in record time. We had planned to start in May then June, and finally July since the Province reopened in Stages. We ran an 8 week Program for Senior Women's and Coed.

Through our survey, it was clear that all Senior Members wanted games and they were less interested in drills or scrimmages.

Senior Women's consisted of 4 Teams this year, most teams had 15 players. We played full fields with Umpires. Previous years, there were 6 teams with 18 player rosters. Considering covid I would say this is an outstanding turnout. The level of competitiveness was on par with prior programs we offered. There were non-stop late registrations this year. It was also a challenge to convince a few teams to suit up for goalie. I would say the majority of players were returning from 2019 and prior years.

The Coed Program this July/August 2021 had record level attendance and registration. We had 30 participants plus 2 late registrations playing full fields with Umpires. This year I would have to say we had ample goalies. These were very fast paced games which rivaled the Senior Women's. A few players have approached us to expand the Senior Programs to include a Men's Program. This third adult program would show the cities our club offers all age groups an opportunity to play the game we love. Overall, I

HALTON FIELD HOCKEY CLUB

found there was an overlap as Senior Women's also played Coed. Coed was a good way for family members to play together.

I encourage anyone interested in our upcoming Fall 2021 Coed Program to join as this is a very fun atmosphere for all skill levels.

Special thanks to my Program participants for helping me with bringing equipment to and from the field as well as moving nets.

I will be stepping down in my role. I will gladly assist the incoming 2021-2022 Director and the club.

Thank you to the Board and all members for your support.

Nathalie Poupart
Director, Senior Programs

Competitive Director Report 2021

The 2020/2021 season unfortunately did not involve true competition, but whenever restrictions allowed it, we were quick to jump on the opportunity to train.

Much thanks goes out to the parents and players for being so supportive and understanding, and to the coaches Vince, Kate, Tony, Rachel, Sam, Bjorn for making yourselves available whenever training opportunity arose.

Thanks to Pat's incredible efforts in keeping communication open with the city facility managers, we were able to get plenty of field time to get back onto the field and train each group twice a week. Once the province moved into phase three or re-opening, we even got the opportunity to have some friendly games with other local clubs.

Going into the 2021/2022 season, we are focusing on recruiting players for the u12 and u14 age groups. Because of covid, we have missed several of our usual opportunities to identify new players for these age groups and these groups are quite small at the moment.

We are going to continue turf training outdoors, and then in domes from November. The Indoor season is on hold until we get more information from the school boards regarding facility use. This year the U16 team is invited to participate in a qualifying tournament in November to qualify for the Ontario Winter Games. Facility availability will dictate whether this tournament and the games will go ahead, so we will not put together a team for this until we know more.

Throughout the winter our focus will be on training the players to be ready for 2022 season tryouts in January.

HALTON FIELD HOCKEY CLUB

Thank you.

Marijn Boland
Director, Competitive Programs

HALTON FIELD HOCKEY CLUB

TO: The Membership, Halton Field Hockey Club
FROM: Jonine McGregor, Treasurer
RE: Treasurer's Report - Annual General Meeting
DATE: August 25, 2021

2020/2021 Financial Statements

Attached please find the Profit and Loss Report and Balance Sheet prepared by the Treasurer of Halton Field Hockey Club (the Club) for the fiscal year April 1, 2020-March 31, 2021.

Not surprisingly, the Club sustained a significant loss of revenue as compared to the prior year as a result of the extended lock-downs, which commenced in March, 2020 and continued on and off for most of the year, due to the COVID-19 pandemic. The Club was unable to run any house league programs – either indoor or outdoor – and was only able to minimally offer programs for the Thrashers throughout the summer and fall of 2020. Just prior to the start of the April 1, 2020 fiscal year, the Club had a starting cash balance of \$91,260.03, most of which was refunded due to the Club's inability to run its house league programs.

Total net assets (net equity) as of March 31, 2021 were \$27,395.61 which equates to net profit loss of \$65,466.43 for the fiscal year.

Appointment of External Auditor

The financial statements for the years April 1, 2019-March 31, 2020 and April 1 2020-March 31, 2021 require review by an external auditor. We are in the process of selecting a new auditor for the Club and anticipate retaining either Kerry Mason of **BottomLine Accounting Services** or Sunny Sanghera, whom we understand audits the financial records for Field Hockey Ontario. We request that the Membership approve the appointment of either auditor as determined by the Board. Moving forward, audited financial statements will be presented to the membership at the annual general meeting.

Savings

We are in the process of transferring the savings account registration to three officers of the Board in order to ensure the smooth succession and future transfers of accountability. The

HALTON FIELD HOCKEY CLUB

Club's savings account balance as of July 31, 2020 was \$16,003.47. Interest at the rate of 0.30% earns approximately \$4/month. As a result, assuming no withdrawals, the estimated balance as of March 31, 2021 is \$16,035.47. The Club has managed its expenses without the need to rely on its savings.

Update on 2021/2022

The Club was able to offer house league and Thrasher programs throughout the summer, 2021 and is hopeful to continue to offer some outdoor program throughout the fall, 2021. This will contribute to a more profitable 2021/2022, but an inability to offer indoor programming and/or further disruptions due to the pandemic will result in the Club's prolonged financial recovery.

On a final note, I would like to thank my colleagues on the Board and the Club's Membership for their support while I navigate this new role.