

HALTON FIELD HOCKEY CLUB

**ANNUAL GENERAL MEETING**

Wednesday, August 24 2022  
In Person /Online Zoom meeting

**Final MINUTES**

1.	<p><b>Call to Order</b></p> <p>Meeting was called to order at 7:14 pm</p> <p>In attendance –</p> <ul style="list-style-type: none"><li>▪ Sara Restani, President</li><li>▪ Patricia Lamont, Secretary</li><li>▪ Jonine MacGregor, Treasurer</li><li>▪ Marijn Boland, Director at Competitive</li><li>▪ Hailey Rogers</li><li>▪ Bryanna Sotnick</li><li>▪ Tara Sutherland, Director-at-Large</li><li>▪ Diane Huneault</li><li>▪ Jeff Restani</li><li>▪ Meghan Hallman</li><li>▪ Rachel Spekking</li><li>▪ Kate Perry</li></ul> <p>Absent:</p> <p>Attendance by Proxy – Diane Huneault (Jean Major), Sara Restani (Ellie &amp; Cole) Michelle King(Delaney), Pat Lamont (Kylie Lamont) Marijin Boland (Amanda &amp; Femke) HalieyRogers(Liam &amp; daughter, Lindsay Sheahan (Ainsley Sheahan) Melanie Snyder (Lauren) Tara Sutherland (Lauren Sutherland)</p> <p>Quorum = 478 members. 5% - 24 members</p>
2.	<p><b>Minutes of 2021 AGM (posted on website in advance of meeting)</b></p> <p>Moved by Tara Sutherland seconded by Jonine McGregor that the minutes be approved as written. Motion carried.</p>
3.	<p><b>Business arising from the minutes – None</b></p>
4.	<p><b>Question: Regarding Child minding services</b></p> <p><b>-The child minding services were offered this year for the first time and the board feels that it was a success and see the benefits for our members so we will continue this service for the foreseeable future.</b></p> <p><b>-The biggest challenges ahead for us are umpires, coaches and goalies. Will be working to improve these and build along with our male membership at the grassroots level.</b></p>
5.	<p><b>Directors' Reports, including financial statement</b></p> <p><b>President</b> (Sara Restani) – see attached.</p>

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	<p><b>Treasurer</b> (Jonine McGregor). - see attached.  <b>-Motion regarding the audit and review.....</b></p> <p>***Motion to pass an extraordinary members resolution to forgo an audit and not have a review completed for this fiscal year. -Motion passed by all further discussion at board level to find out the cost and how to proceed for the next AGM.</p> <p><b>Director - Competitive Programs</b> (Marijn Boland) - See attached.</p> <p><b>Youth Director</b> - See Attached</p> <p><b>Senior Director</b>- See Attached</p> <p><b>Junior Director</b> - See Attached</p>
6.	<p><b>Election of Directors</b></p> <p><b>Treasurer –remains open – priority to fill position</b>  <b>Competitive Director – Marijn Boland Acclaimed position for another 2 years.</b>  <b>Youth Director (1Year) - Hailey Rogers position Acclaimed for another 1 year.</b>  <b>Junior Director (1 year) - Position vacant</b></p> <p><b>Director at Large (3 Positions) - Tara Acclaimed for 1 year position acclaimed</b>  <b>Other 2 positions are vacant till further notice.</b></p>
7.	<p><b>Appointment of Auditor(s)</b>          -No appointment as we are holding off for further requirements and new accountant.</p>
8.	<p><b>Other Business</b>          - No new Business</p>
9.	<p><b>Motion to Adjourn</b></p> <p>Moved by Marijn Boland Seconded by Hailey Rogers Carried.          Meeting adjourned at. 8:07 pm</p>

Recorded by:

Patricia Lamont

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

## HALTON FIELD HOCKEY CLUB

### Presidents Report:

The 2021-2022 season was our first official season back with all our programs, and I believe it was a resounding success. I would like to start off by thanking this dedicated group of board members for all their hard work and commitment. It wasn't easy, there were a lot of moving pieces, but they put in extra time to make it all happen. Thank you all.

The Club was fortunate to be awarded a number of grants that supported our operational objectives, including:

- Field Hockey Ontario grant to help revive and expand our youth program
- SIRC Mom's Got Game grant to provide sideline child-minding for our senior women's league
- Sport Oakville grant to support coach education

Knowing that costs increased for everything from t-shirts and uniforms to equipment and tournament fees, these grants helped us ease back into the season and keep our fees reasonable for our members. It was important to get people back playing first and foremost.

Members had great success on the field – Thrashers teams at various tournaments, house league players making their way into the competitive streams, coaches being selected for Provincial roles. We hosted a visit from Oakville-North-Burlington MP Pam Damoff when we first returned to play, then again with Minister of Sport Pascale St-Onge, each who had wonderful things to say about our athletes, coaches and programs.

As the outdoor season wraps up this week, I recall seeing the faces of the first players and coaches back in the gym and back on the pitch. I heard the excitement in their voices, I watched them reconnect with teammates they hadn't seen in a couple of years. It was something that really hit home how special this club is, how connected we are to our community, and how important sport is to the members we serve. I want to thank you all for your continued support of the club and sticking with us during the last two years of uncertainty.

Respectfully submitted,

Sara Restani

## HALTON FIELD HOCKEY CLUB

### Competitive Report:

#### Competitive Programs Report 2022

With this year being our first full season back since 2019, it did not come without a few challenges, but in all I think it was a successful season and it was great to see the players out on the field playing games again!

#### Indoor

1. The indoor season still didn't really happen last Fall/Winter as we were still under a lot of restrictions. We had a U16 team participate in the Ontario Winter Games qualifying tournament in October. The Ontario Winter Games, originally scheduled for this past February, will now be held February 2023. Our team still qualifies, although the roster will change from the original team that qualified last Fall.
2. The upcoming Fall/Winter season promises to be back to "normal". We will host try-outs in the Fall to create the indoor teams. The teams we will be able to create depend on the number of players that try out for each age group. The tournaments and leagues that we will participate in are being discussed.

#### Outdoor

1. We were able to fill two U18 rosters, one U16, and one U14.
2. U18 Red attended a showcase tournament in Pennsylvania.
3. We participated in a selection of Ontario tournaments throughout the season.
4. The U16 team participated in the Ontario Summer Games and won Bronze!
5. We had 9 players and two coaches (Vince and Rachel) selected for the Provincials program. The U18 teams came home with Gold and Bronze, while the U16 team brought home silver.

The house league program is what largely feeds our young competitive program. Because of the two years during covid when we couldn't host a house league season, we were not able to recruit many young players for the U12 age group, so therefore we were not able to create a u12 team this summer. We hope to have lots of eager young players for the Indoor and next year's outdoor season!

We will continue to offer opportunities for athletes that would like to participate in showcase tournaments. We are focused on providing as many game opportunities as possible throughout the year.

Marijn Boland  
Director, Competitive Programs

## Senior director report 2022

Women's league started in April, and had a total of 6 teams. The top 4 teams are playing in the gold medal game (Purple VS Green) and the bronze medal game (light blue VS royal blue) tomorrow. Compared to last year we only had 4 teams, no play offs and with quick work from the board members we were able to put a season together. Next year we would like to add on additional teams, and put strategies into place to encourage additional goalies to register.

For our women's league we started up a child-minding program to keep mothers active. This program is available with sign up so our younger members can attend the games and keep your children company while you play.

Our co-ed program continues to be a fun, social atmosphere for all skill levels. We had two sessions run this summer, from late April until late June and beginning of July until middle of August. We are continuing our co-ed program into the fall.

We appreciate all your feedback for future senior programs; we will be discussing as board the possibility of a women's league in the winter season as well as a men's program in the future.

This spring and summer season we had some difficulties booking umpires for games, as well we getting fields for the programs. I greatly appreciate all the patience from the senior members, and the hard work of our board members to get our programs up and running.

Special thank you to Diane Huneault for her donation of goalie equipment and a bag.

Thank you,

Bryanna Sotnick

# HALTON FIELD HOCKEY CLUB

## Junior Director Report 2022

The Junior program came roaring back this year after the last two years of closures. The club welcomed back the first full group in the fall with a very successful four team indoor season. While we couldn't have the normal cheers of fans on the sidelines, we had an enthusiastic group of athletes and coaches who were committed to our safety protocols and to have a fun time. I'd like to thank Coaches Melissa, Siobhan, and Donnacha for working with me to create a positive atmosphere for the athletes.

It was then time to look to our outdoor season. Our plans for two divisions (U16 and U18) did not come to pass as we saw fewer U18s register than we have had historically. The drop in those numbers are a direct result of the pandemic and lockdowns, as this age group was the most disconnected from sport. However those who did want to come back out to play were happy to merge with the U16s for one full division of 6 teams. The program was a balanced one, with all teams being equally competitive. After a number of shootout playoff games, the aptly named Golden Girls came out on top. This season would not have been possible without the dedication of our coaching team – Melissa S., Jodi, Briana, Steve, Melissa K., Emma, Siobhan, and Sydney – and the support of a very enthusiastic parent and family fanbase. We also heard from umpires about how much fun it was to officiate our games which was fantastic to hear because we know how important it is for the officials to also have a positive experience. Thank you all for making it a wonderful season.

Another thank you goes out to Junior League sponsor Enwave for supporting youth sports in the community.

The junior program is still without a dedicated director, and I hope that coming out of this AGM that someone will step forward to take over the role. It is too important to not have a dedicated individual to lead these efforts.

Respectfully submitted,  
Sara Restani  
Acting Director, Junior Programs

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## Youth Programs

2022 AGM - Youth Director Report Prepared by Hailey Houghton-Rogers, Youth Programs Director We were delighted to be able to offer indoor and outdoor youth co-ed programming in 2021/22. Below you will find highlights of the overall program along with a more detailed review of each session. Thank you to the Board, coaches, players and parents for their patience while I navigated my first year as Youth Program Director. If elected, I look forward to continuing to grow the program.

### Highlights:

	Fall/Winter 2021/22	Spring/Summer 2022	Extended Summer 2022
	Nov 13 - March 12 15 weeks	April 23 - June 25 10 weeks	July 12 - August 30 8 weeks
U10	Players: 9 Coaches: 2 Teams: 2	Players: 24 Coaches: 2 Teams: 2 (split into 4)	N/A
U14	Players: 24 Coaches: 4 Teams: 4	Players: 62 Coaches: 8 Teams: 6	Players: 35 Coaches: 4 Teams: 4

## HALTON FIELD HOCKEY CLUB

### HALTON FIELD HOCKEY CLUB

TO: The Membership, Halton Field Hockey Club  
FROM: Jonine McGregor, Treasurer  
RE: Treasurer's Report - Annual General Meeting  
DATE: August 24, 2022

#### 2021/2022 Financial Statements

Attached please find the Profit and Loss Report and Balance Sheet prepared by the Treasurer of Halton Field Hockey Club (the Club) for the fiscal year April 1, 2021-March 31, 2022.

The Club bounced back from a financial perspective and was able to run many of its programs in the fiscal year. Total Net Assets (Net Equity) were \$120,525.56 and total net profit was \$93,008.41 as at March 31, 2022. Recall that spring/summer fees were collected in advance (January - March, 2022), while the payment of many of the expenses required to run the programs, including field permits, was made post the fiscal year-end.

The Club received \$11,778.11 in sponsorships and grants in the fiscal year.

#### Accountant Review

We have sought the advice of Nicole Stewart, a partner at MDP LLP, a local accounting firm in Oakville. Ms. Stewart has done work for not-for-profits in the past and understands this space well.

Based on the preliminary information provided by Ms. Stewart, for this fiscal year, the Club would be considered a non-public benefit corporation. Given that the Club received less than \$500,000 in the year, it can agree to waive both an audit and a financial review, through an extraordinary members' resolution. As a result, it is recommended to the Membership that it pass an extraordinary members' resolution to have neither an audit nor a review engagement completed for this fiscal year.

Given that the Club received in excess of \$10,000 in sponsorships and grants, there is a possibility that it may be considered a public benefit corporation in its next fiscal year. This would require a review engagement to be completed (if a resolution is passed to exempt the Club from an audit) for the next fiscal year. Ms. Stewart has indicated that the cost to complete a review engagement usually ranges between \$7,500-\$15,000, but that she would be prepared to provide a discount on the fee to support a local NPO in the range of \$5,000-\$7,500. This amount would need to be budgeted into next year's fees and it is recommended that consideration be given to retaining Ms. Stewart to assist with a review, if necessary.



## HALTON FIELD HOCKEY CLUB

### Update on 2022/2023

The 2022/2023 financial picture looks very promising for the Club, as it was able to offer a full suite of programs throughout the spring and the summer 2022. Hopefully the fall and winter programs can return back to near normal this year.

The Club was also able to secure booking at the new indoor dome facility in Milton, anticipated to open in October, which should help reduce some of the fees paid for indoor turf.

As you may recall, in January 2020, the Club implemented online credit card processing. This is the full “almost normal” fiscal year since this implementation. While credit card processing is convenient and its use far outweighs any other payment methods used by the Club, it has added time and complexity to the management of the Club’s financial records. As the Club grows, offers more programs and credit card payments continue to increase, consideration may be given to paying a bookkeeper on a part-time basis to maintain the books. Nicole Stewart can provide contact information for a bookkeeper at a reasonable rate, if necessary.

In my short time in this role, the Club’s storage locker fees have increased 22% from \$273.01 to \$331.77 with little to no rationale. It may be worthwhile to investigate alternate storage solutions to determine if there is a more economical option available.

On a final note, I have enjoyed this role and working with my colleagues. Unfortunately, due to other commitments, I am unable to continue. I would like to thank my colleagues on the Board and the Club’s Membership for this opportunity and I wish the Club future success in the fulfillment of its mandate.

Jonine McGregor